

**CY 2023 ANNUAL PROCUREMENT PLAN (INDICATIVE)**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			(brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		CO
I.	<b>MOOE</b>																			
A.	<b>Travelling Expenses</b>																			
	Travelling Allowance	NTCRIV-A															GAA	800,000	800,000	
	Toll Fee	NTCRIV-A	DC														GAA	100,000	100,000	
B.	<b>Training Expenses</b>																			
	Learning & Development	NTCRIV-A	DC														GAA	300,000	300,000	
C.	<b>Supplies and Materials Expenses</b>																			
	Office Supplies Expenses	NTCRIV-A	Shopping														GAA	600,000	600,000	
	Semi Expendable Machinery & Eqpt	NTCRIV-A	Shopping														GAA	50,000	50,000	
	ICT Equipment	NTCRIV-A	Shopping														GAA	50,000	50,000	
	Furnitures & Fixtures	NTCRIV-A	Shopping														GAA	50,000	50,000	
	Fuel, Oils & Lubricants	NTCRIV-A	DC														GAA	400,000	400,000	
	Other Supplies & Materials	NTCRIV-A	Shopping														GAA	30,000	30,000	
D.	<b>Utilities</b>																			
	Water Supply	NTCRIV-A	DC														GAA	200,000	200,000	
	Electricity/Power Supply	NTCRIV-A	DC														GAA	600,000	600,000	
	Supply & Delivery of Mineral Water	NTCRIV-A	Small Value														GAA	50,000	50,000	

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E.	<b>Communication Services</b>																					
	Postage and Courier	NTCRIV-A	Small Value														GAA	10,000	10,000			
	Telephone Services	NTCRIV-A	DC														GAA	400,000	400,000			
	Mobile Phone Services	NTCRIV-A	Small Value														GAA	75,000	75,000			
	Internet Service	NTCRIV-A	DC														GAA	70,000	70,000			
F.	<b>General Services</b>																					
	Security Services	NTCRIV-A	DC														GAA	720,000	720,000			
	ICT - Other Gen Svcs	NTCRIV-A	DC														GAA	1,250,000	1,250,000			
G.	<b>Repairs and Maintenance</b>																					
	Buildings	NTCRIV-A	DC														GAA	70,000	70,000			
	Office Equipment	NTCRIV-A	DC														GAA	70,000	70,000			
	Motor Vehicles	NTCRIV-A	DC														GAA	70,000	70,000			
H.	<b>Taxes, Insurance Premiums &amp; Other Fees</b>																					
	Taxes, Duties and Licenses	NTCRIV-A	DC														GAA	20,000	20,000			
	Fidelity Premiums	NTCRIV-A	DC														GAA	120,000	120,000			
	Insurance Premiums	NTCRIV-A	DC														GAA	270,000	270,000			
I.	<b>Rents Expenses</b>																					
	Equipment	NTCRIV-A	DC														GAA	30,000	30,000			
J.	<b>Subscription Expenses</b>																					
	ICT Software	NTCRIV-A	DC														GAA	10,000	10,000			
	Other Subscription	NTCRIV-A	DC														GAA	10,000	10,000			

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J.	Subscription Expenses ICT Software	NTCRIV-A	DC													GAA	10,000	10,000			
	Other Subscription	NTCRIV-A	DC													GAA	10,000	10,000			
<b>GRAND TOTAL</b>																		<b>6,445,000</b>	<b>6,445,000</b>	-	

**RECOMMENDING APPROVAL:**

**NTC-RIVA Bids and Awards Committee**

  
**MARIA LUISA A. DITAN**  
Chairperson

  
**JUALIE LABETTE MARIE M. LANTING**  
Vice-Chairperson

  
**JASMIN A. RAPADA**  
Member

  
**GELELEO M. MENDOZA**  
Member

  
**DENNIS Y. GALLARES**  
Member

**APPROVED:**

**Head of Procuring Entity**

  
**ARNOLD P. BARCELONA**  
Regional Director