



## INVITATION TO BID

FOR THE PROCUREMENT OF:

### ONE (1) UNIT HANDHELD SPECTRUM ANALYZER

### FOR THE NATIONAL TELECOMMUNICATIONS COMMISSION REGION IV-A

**PUBLIC BIDDING No.: NTC RIVA - 2025 - 01- 01**

1. The **National Telecommunications Commission Region IV-A** (NTC Region IVA), through the **General Appropriations Act (GAA) of 2025** intends to apply the sum of **Two Million Six Hundred Ninety Pesos (P 2,690,000.00)** being the ABC to payments under the contract for the Procurement of One (1) Unit Handheld Spectrum Analyzer for the National Telecommunications Commission Region IV-A / NTC RIVA 2025-01-01. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **NTC Region IV-A** now invites bids for the above Procurement Project. Delivery of the Goods is required **forty-five (45) calendar days from receipt of Notice to Proceed (NTP)**. Bidders should have completed, **within the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **“pass/fail”** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **NTC Region IV-A BAC Secretariat** and inspect the Bidding Documents at the address given below during office hours at **8:00 AM to 5:00 PM** from Mondays to Fridays excluding Holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **NOVEMBER 13, 2024 (Wednesday)** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**.



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
Regional Office No IV-A (CALABARZON)



It may also be downloaded free of charge from the website of the Procuring Entity and the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the Bidders shall pay the applicable fee for the Bidding Documents **not later than the submission of their bids.**

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in **person or through the given email address below.**

6. The **NTC Region IV-A Bids and Awards Committee (BAC)** will hold a **Pre-Bid Conference on NOVEMBER 20, 2024 (Wednesday) 10:00 AM** at **Lily Hall, 2<sup>nd</sup> Floor, National Telecommunications Commission Region IV-A, Diversion Road, Brgy. Bolbok, Batangas City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **DECEMBER 02, 2024 (Monday) at 10:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **DECEMBER 02, 2024 (Monday), 11:00 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **NTC Region IV-A** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**JENNIFER D. MARQUEZ**  
Head, BAC Secretariat  
National Telecommunications Commission  
Region IV-A  
Diversion Road, Brgy. Bolbok  
Batangas City  
(043) 723-2495  
Email: [ntcr4@yahoo.com](mailto:ntcr4@yahoo.com)  
Website: [www.ntcr4a.com](http://www.ntcr4a.com)



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12. You may visit the following website(s):

For downloading of Bidding Documents:

NTC Region IV-A Website : <https://www.ntcr4a.com>

PhilGEPS Website : <https://notices.philgeps.gov.ph>

Issued: **November 12, 2024**

**(Sgd.) MARIA LUISA A. DITAN**  
Chairperson  
Bids and Awards Committee