



NOTICE TO PROCEED

18 November 2024

MS. JERVIE ANN BALANTAC
Office Manager
SHERCON HIWOOD CORP
Purok 6 Brgy. San Sebastian,
Mataas na Kahoy, Batangas

Dear **Ms. Balantac**:

The attached Contract having been approved, notice is hereby given to **SHERCON HIWOOD CORP** that work on the **Procurement of Lease of Hotel and Accommodation with Conference/Meeting Room and Meals for the CY2025 Regional Strategic and Operational Planning** of NTC-Region IV-A may proceed effective November 19, 2024 or within seven (7) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the terms and conditions of the Agreement and in accordance with the Schedule of Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the National Telecommunications Commission Region IV-A.

Very truly yours,


ROLANDO D. SAN LUIS
Regional Director

I acknowledge receipt of this Notice on

Name of the Representative of the Bidder:

Authorized Signature:

11/18/2024

JERVIE ANN BALANTAC

