



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
Regional Office No IV-A (CALABARZON)



**REQUEST FOR QUOTATION**

Section 53.10 (Negotiated Procurement - Lease of Real Property and Venue)

Name of Project : **Procurement of Lease of Hotel and Accommodation with Conference/Meeting Room and Meals for the CY2025 Regional Strategic and Operational Planning**  
Approved Budget of the Contract : **₱ 80,000.00**  
Delivery period : **25-26 November 2024**  
Deadline of submission of quotation : **November 13, 2024, 5:00 p.m.**  
RFQ No. : **RFQ 2024-11-008**

Date: **08 November 2024**

**NOTICE TO ALL PROSPECTIVE LESSORS:**

The National Telecommunications Commission – Region IVA through its Bids and Awards Committee (BAC), intends to procure the item/s indicated in the Request for Quotation (RFQ) in accordance with Section Section 53.10 (Negotiated Procurement - Lease of Real Property and Venue) of the revised Implementing Rules and Regulations of Republic Act No. 9184.

Quotations may be submitted to the NTC-RIV-A, BAC Secretariat, NTC Regional Office No. IV-A, Diversion Rd., Brgy. Bolbok, Batangas City or emailed to **Ms. Jennifer D. Marquez**, Head, BAC Secretariat, at [jennifer.marquez@ntc.gov.ph](mailto:jennifer.marquez@ntc.gov.ph). For quotations submitted via electronic mail, the time of receipt indicated in the email shall be considered.

Interested suppliers are required to submit the following prior to payment.

1. Mayors / Business Permit
2. Professional License / Curriculum Vitae (for consulting services)
3. PHILGEPS registration number
4. PCAB License (for infra)
5. Income / Business Tax Return (for ABC's above Php 500,000.00)
6. Omnibus Sworn Statement (for ABC's above Php 50,000.00)

Very truly yours,

**MARIA LUISA A. DITAN**  
BAC Chairperson  
NTC RIVA