

INSTRUCTIONS:

1. The bidder shall provide correct and accurate information in the form.
2. The bidder shall submit this form duly accomplished and signed by the company's authorized representative.
3. Do not alter the contents of this form in any way. Any erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative.
4. Technical specifications with asterisks (*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.

Name of Company: _____

Name of Hotel/Establishment: _____

Address: _____

Taxpayer Identification Number (TIN): _____

PhilGEPS Registration Number: _____

Dear Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

COMPLIANCE WITH TECHNICAL REQUIREMENTS:

TECHNICAL SPECIFICATIONS / TERMS OF REFERENCE / SCOPE OF WORK:	Statement of Compliance <i>(pls. check the corresponding column/row)</i>		Remarks
	Yes	No	
I. AVAILABILITY*			
a. Room Accommodation on May 9 to 10, 2025 (overnight stay) for 16 boys and 20 girls			
II. LOCATION AND SITE CONDITION*			
1. Accessibility: Must be within the Province of Batangas			
2. Parking Space: Must have at least five (5) free parking space for the guests			
III. NEIGHBORHOOD DATA *			
1. Sanitation and health condition: Proper waste management system such as regular garbage collection and with sanitary permit from appropriate authority			

2. Police and fire station: Proximity to police and fire stations			
3. Restaurant: Proximity to other restaurant/s			
4. Banking and Postal: Proximity to banks, postal, and telecommunications service providers			
4. VENUE *			
a. Structural and health condition: The structure is made of concrete and structural steel materials or combination of both.			
b. Functionality			
a. Conference Rooms	-	-	
b. Room Arrangement (Double bed, Single bed/extra bed)			
c. Light, ventilation, and air conditioning: Has proper and working light, ventilation, and air conditioning			
d. Space requirements: Can accommodate 36 pax			
c. Facilities			
a. Water supply and toilet: Continuous water supply and accessible comfort room			
b. Lighting system: Has proper and working Light			
c. Elevators: Operational Elevators for storey buildings			
d. Fire escapes: Accessible way through fire exit in compliance with the standards provided by the Building Code of the Philippines			
e. Fire fighting equipment: Accessible emergency exit and alarm standby fire extinguisher and automatic sprinkler			
f. Internet and telecommunications: Free, steady, and strong Wi-Fi connection with 100 mbps			
g. Audio visual equipment	-	-	
d. Other requirements			
a. Maintenance: Provision of janitorial, and maintenance service			
b. Attractiveness: Ambiance promotes learning and relaxation			
c. Security: Adequate security service (24/7)			
e. Catering Services:			
<i>Meal Requirements on May 9, 2025 for 36 pax (including 5 Senior Citizens)</i>			
<ul style="list-style-type: none"> • Lunch • PM Snacks • Dinner 			
<i>Meal Requirements on May 10, 2025 for 36 pax (including 5 Senior Citizens)</i>			
<ul style="list-style-type: none"> • Breakfast • Lunch 			

f. Client's satisfactory rating: with at least good satisfactory rating			
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GENERAL REQUIREMENTS *	Statement of Compliance <i>(pls. check the corresponding column/row)</i>		Remarks
	Yes	No	
1. Delivery Period: May 9 (Friday) and May 10 (Saturday) of 2025			
2. Delivery Address: Must be within the Province of Batangas			
3. Payment Terms and Conditions: Payment shall be made upon completion and acceptance of service/requirements and submission of required payment documents in accordance with existing government accounting rules and regulations. Price quotations/, to be denominated in the Philippine pesos shall include all applicable taxes.			
4. The items shall be delivered according to the requirements specified in the Technical Specifications / Requirements.			
5. The NTC RIV-A shall have the right to inspect and/or to test the goods specified in the Technical Specifications or Terms of Reference.			

FINANCIAL PROPOSAL:

Please quote your best offer inclusive of all costs and applicable taxes for items or requirements below.

ITEM	AMOUNT OFFERED
Room Accommodation on May 9 to 10, 2025 (overnight stay) for 16 boys and 20 girls	
Meals: May 9, 2025 for 36 pax (including 5 Senior Citizens) <ul style="list-style-type: none">• Lunch• PM Snacks• Dinner May 10, 2025 for 36 pax (including 5 Senior Citizens) <ul style="list-style-type: none">• Breakfast• Lunch	
TOTAL ESTIMATED COST	

PAYMENT DETAILS	
Banking Institution	
Branch	
Account Name	
Account Number	

Prospective Lessor's Authorized Representative

Submitted by: _____
Signature Over Printed Name

Designation: _____

Telephone/Mobile Number: _____

Email Address: _____