



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
Regional Office No IV-A (CALABARZON)



**REQUEST FOR QUOTATION**

Section 35.9 Lease of Real Property and Venue

Name of Project : **Procurement of Lease of Venue for CY2025  
Annual Meeting and Performance Assessment**  
Approved Budget of the Contract : **₱ 64,000.00**  
Delivery period : **18 December 2025**  
Deadline of submission of quotation : **December 8, 2025, 8:00 A.M.**  
RFQ No. : **RFQ 2025-12-006**

Date of Published : **December 3, 2025**

**NOTICE TO ALL PROSPECTIVE LESSORS:**

The National Telecommunications Commission – Region IVA through its Bids and Awards Committee (BAC), intends to procure the item/s indicated in the Request for Quotation (RFQ) in accordance with Section 35.9 Lease of Real Property and Venue of the revised Implementing Rules and Regulations of Republic Act No. 12009.

Quotations may be submitted to the NTC-RIV-A, BAC Secretariat, NTC Regional Office No. IV-A, Diversion Rd., Brgy. Bolbok, Batangas City or emailed to **Ms. Jennifer D. Marquez**, Head, BAC Secretariat, at [jennifer.marquez@ntc.gov.ph](mailto:jennifer.marquez@ntc.gov.ph). For quotations submitted via electronic mail, the time of receipt indicated in the email shall be considered.

Interested suppliers are required to submit the following prior to payment.

1. Mayors / Business Permit
2. PHILGEPS registration number
3. Omnibus Sworn Statement (for ABC's above Php 50,000.00)
4. Duly accomplished Instruction to Bidder

Very truly yours,

**MARIA LUISA A. DITAN**  
BAC Chairperson  
NTC RIVA