



**NOTICE TO PROCEED**

12 December 2025

**CARMENCITA M. DE MESA**  
Marketing Assistant  
**OCTADIX CATERING SERVICES**  
Road 3, Tinga Labac, Batangas City

Dear Mam Carmencita:

The attached Contract having been approved, notice is hereby given to **OCTADIX CATERING SERVICES** that work on the "Procurement of Lease of Venue for CY2025 Annual Meeting and Performance Assessment" of NTC-Region IV-A may proceed effective December 13, 2025 or within five (5) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the terms and conditions of the Agreement (Job/Purchase Order).

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the National Telecommunications Commission Region IV-A.

Very truly yours,

  
**ROLANDO D. SAN LUIS**  
Regional Director

I acknowledge receipt of this Notice on

Dec. 11, 2025

Name of the Representative of the Bidder:

**CARMENCITA M. DE MESA**

Authorized Signature:

Carm M. Mesa