

ACKNOWLEDGMENT: This form shall be utilized by government agencies for items that are not available in the PP-08M database but are regularly purchased from other sources. Individuals given this form will serve as a survey to identify the location where the commodity was obtained.

REMARKS:

- 1. The APP-CSE must come either forms must be accomplished using Card CML of the APP-CSE Form. (Items cannot be deemed incorrect or invalid if new form used is in other than the prescribed format which can be downloaded in the PP-08M website (www.ppsupply.gov)).
- 2. All information must be provided accurately.
- 3. To fill-out, find the item's 1st of three "X" marks in this box type the closest product for the purchase (for example enter 160mm x 200mm x 500 mm (16x20x50) for the Additional, right click then PAPER ADDITIONAL in the included column of the form.) You may also use the 2nd of three "X" marks (CSE). If no item is necessary to provide details of the products, you may prefer to use the "Specification" column provided located in the descriptions; the first ten hundred (1000) items are identified only for the purchase, while the remainder items are open for editing. You can insert additional items after the first 1000 if necessary.
- 4. Upload the APP-CSE 0025 form: Either Items through the Supply Item Link: (<https://www.ppsupply.gov>)
- 5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PP-08M through its toll-free numbers 800-975-6226 (toll-free) or 800-822-0415 (toll-free), or email support@ppsppm.com or visit the PP-08M website (www.ppsupply.gov) for the guidance how to fill-out the APP-CSE.
- 6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

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No.	UNPSC	Item Description	Specification (Give make, feature or description of the item such as brand, color or function)	Unit of Measure	Monthly Quantity Requirements												Total Quantity for the year	Price	Total amount for the year					
					Jan	Feb	Mar	Q1	Q2	April	May	June	Q3	Q4	July	Aug				Sept				
OTHER ITEMS NOT AVAILABLE AT HIS DRB BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
58	-	Brother 14	Printer	PCS		2		2	1,180.00				0	0.00		2	2	1,180.00	4	595.00	2,380.00			
59	-	Brother 14	Printer	PCS			2	2	1,180.00				0	0.00		2	2	1,180.00	4	595.00	2,380.00			
60	-	Tron 254 R34 C		PCS			0	0.00			7		2	10,000.00		0	0.00		0	0.00	5,000.00	10,000.00		
61	-	Tron 254 / 85 / 3.4		PCS			0	0.00			2		2	12,000.00		0	0.00		0	0.00	2	6,000.00	12,000.00	
62	-	Tron 254 R34 C		PCS			0	0.00				2	2	9,000.00		0	0.00		0	0.00	2	4,500.00	9,000.00	
63	-	Tron 254 / 85 / 3.4		PCS			0	0.00				2	2	11,000.00		0	0.00		0	0.00	2	5,500.00	11,000.00	
64	-	Map handle	Heavy duty	PCS			0	0.00						0	0.00		0	0.00		0	0.00	2	1,000.00	2,000.00
65	-	Monitor Table	40x60 / 60x80	PCS			0	0.00						0	0.00		0	0.00		0	0.00	1	135.00	135.00
66	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00		7			7	2,700.00		0	0.00		0	0.00	2	1,700.00	2,700.00	
67	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00						0	0.00	1	1	12,000.00		0	0.00	1	12,000.00	12,000.00
68	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00						0	0.00		1	10,000.00		0	0.00	1	10,000.00	10,000.00
69	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00					1	9,000.00			0	0.00		0	0.00	1	9,000.00	9,000.00
70	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00						0	0.00		0	0.00		0	0.00	0	0.00	0.00
71	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00						0	0.00		0	0.00		0	0.00	0	0.00	0.00
72	-	Printer	HP LaserJet, Color, 3000	PCS			0	0.00						0	0.00		0	0.00		0	0.00	1	2,000.00	2,000.00
73	-	Printer	HP LaserJet, Color, 3000	PCS			350	350	600.00					0	0.00		300	600.00		0	0.00	600	2,400.00	3,900.00
74	-	Printer	HP LaserJet, Color, 3000	PCS			3	3	150.00					0	0.00		0	0.00		0	0.00	3	300.00	450.00
75	-	Printer	HP LaserJet, Color, 3000	PCS			25	25	450.00					0	0.00		0	0.00		0	0.00	25	1,125.00	1,575.00
76	-	Printer	HP LaserJet, Color, 3000	PCS			2	2	200.00					0	0.00		0	0.00		0	0.00	2	100.00	200.00
77	-	Printer	HP LaserJet, Color, 3000	PCS		4		4	200.00					0	0.00		0	0.00		0	0.00	4	400.00	800.00
78	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
79	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
80	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
81	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
82	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
83	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
84	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
85	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
86	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
87	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
88	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
89	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
90	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
91	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
92	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
93	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
94	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
95	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
96	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
97	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
98	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
99	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
100	-	Printer	HP LaserJet, Color, 3000	PCS					0	0.00				0	0.00		0	0.00		0	0.00	0	0.00	0.00
A. TOTAL																		210,142.00						
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																		21,014.20						
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																		231,156.20						
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																		231,156.20						

P231,176.75 (Two Hundred Thirty One Thousand One Hundred Seventy Eight 675/100 Pesos Only)

We hereby warrant that the total amount reflected in this Agency Procurement Plan to procure the listed common use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

UNPSC N. PRODU
Property/Supply Officer

Ms. GABRIELA DUTRA AMARAL LOPES, DUTRA
Accountant / Budget Officer

Ms. GABRIELA DUTRA AMARAL LOPES
Budget Officer

Date Prepared: 29 July 2004